# **Email Marketing Best Practices**

How your inbox can bring in new customers

## All the reasons to love email marketing



Email marketing is 20x more cost-effective than traditional media. http://bit.ly/1lb7eVH



On average, companies are attributing 23% of their total sales to the email marketing channel, up from 18% in 2013. http://bit.ly/1SWcpP4



72% of adults prefer companies to communicate via email. <a href="http://bit.ly/1N4jwjY">http://bit.ly/1N4jwjY</a>



92% of adults read or send email, 61% do so daily. http://pewrsr.ch/1YpzSMd

## Types of marketing emails

Three types of marketing emails you might consider sending are:

**Email Newsletters** – Provide regular information on topics relevant to you and your business. Regularity is important. Set a schedule and send to your subscribers to promote news, events and offerings. This is a common and proven tool that can help brand awareness, customer retention, and other goals. Consider quarterly newsletters if you're new to email marketing.

**Announcement Emails** – These provide time-critical information. You might use one of these for limited time offers, products, promotions, one-off announcements, or even weather-related emails. Consider warning your customers of impending heat waves so they remember to get their system checked.

**Process Emails** – Any email that's sent as a regular part of your business transactions could fall into this category. Follow-up customer service surveys, new customer welcomes, and even warranty registration reminders can help create a long-lasting relationship.









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### **Marketing Emails**

What to leave in and what to leave out

- **Don't Forget The Basics** Make sure your customers get something out of your marketing emails, and make sure you target them appropriately. The couple that just moved into a new build isn't a great candidate for a new system.
- Timing Matters You can control the time and day of week your emails are delivered. Generally send during the
  workweek around mid-morning. Read more at <a href="http://bit.ly/1jgcBfL">http://bit.ly/1jgcBfL</a>
- Subject Line Counter to what you may think, don't be too clever. Tell, don't sell.
  - Avoid overused words like "free, sale, percent off"
  - · Tell them what's inside and why they want to open it
  - Keep it short: 50 characters or less
  - Avoid CAPITAL LETTERS, !!!, and super sales pitches
- Sending Address It's one of the first things the recipient will see, so tell them who it's from.
- Have A Plan Make email part of your regular marketing efforts and keep your message consistent across media
  types (direct mail, print ads, radio, etc.).
- **Be Professional** Include an unsubscribe option (mandatory per CAN-SPAM law) and company details at the footer.
- Testing 1 ... 2 ... 3 There are plenty of free resources to check for errors and reduce the likelihood your email ends up in a spam filter.

#### **Additional Resources**

Spam Tester - <a href="https://www.mail-tester.com/">https://www.mail-tester.com/</a>
Email Resources From Emma - <a href="http://myemma.com/content-hub">http://myemma.com/content-hub</a>
Check Your Grammar - <a href="https://www.grammarly.com">https://www.grammarly.com</a>